

AUTHORIZATION FOR RELEASE OF INFORMATION

Section 1
Patient Information

NAME: _____
LAST FIRST MI MAIDEN OR OTHER NAME
 DATE OF BIRTH: ____ - ____ - ____ SS#: ____ - ____ - ____ MEDICAL RECORD #: _____
MO DAY YR
 ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
 PRIMARY PHONE: _____ SECONDARY PHONE: _____

Section 2
Retrieval/Release Information

I hereby authorize Maryland Primary Care Physicians, LLC
 to **OBTAIN** my Protected Health Information, as indicated in Section 3, **FROM:**
 to **RELEASE** my Protected Health Information, as indicated in Section 3, in the selected format, **TO:**
 PAPER ELECTRONIC *(on Windows compatible secured media)*
 NAME: _____
 ADDRESS: _____
 CITY, ST, ZIP: _____
 PHONE: _____
 FACSIMILE: _____
 EMAIL *(for encryption code):* _____

Section 3
Information to be Released

<u>INFORMATION</u>	<u>DATES</u>
<input type="checkbox"/> History and physical exam ...	_____
<input type="checkbox"/> Lab reports	_____
<input type="checkbox"/> Progress notes	_____
<input type="checkbox"/> X-ray reports	_____
<input type="checkbox"/> Other: _____	_____

I specifically authorize the release of information relating to:
 Substance abuse (including alcohol/drug abuse)
 Mental health (excluding psychotherapy notes)
 HIV related information (including AIDS related testing)
 X _____
SIGNATURE OF PATIENT OR AUTHORIZED PERSON DATE

Section 4
Purpose Of Disclosure

Changing physicians School
 Continuing care Legal
 Personal Use Consultation/Second Opinion
 Insurance Workers Compensation / PIP
 Other: _____

Section 5
Type of Access

Copy of record to be released to the person listed in Section 2.
 Inspection of record performed by the person listed in Section 2.

Section 6
Patient Notification Elements

- I understand that this authorization will expire 365 days from the date I have signed this form.
- I understand that I may revoke this authorization at any time by notifying the providing organization in writing, and it will be effective on the date notified, except to the extent action has already been taken in reliance upon it.
- I understand that information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and no longer be protected by Federal privacy regulations.
- I understand that if I am being requested to release this information by Maryland Primary Care Physicians, LLC for the purpose of: _____
 a. My health care and payment for my health care will not be affected if I do not sign this form.
 b. I understand I may see and copy the information described on this form if I ask for it, and that I will get a copy of this form after I sign it.
- I understand that in compliance with Maryland statute, I will pay a fee per MPCP/PMG's Access of Health Information Fee Schedule (available upon request) for copying and inspection of records.

Section 7
Authorized Signature

X _____
AUTHORIZED SIGNATURE

DATE
 Self Durable Power of Attorney*
 Parent Durable Medical Power of Attorney*
 Legal Guardian* Health Care Agent*
 Other (Specify)*: _____
***A COPY OF THE LEGAL DOCUMENTATION VERIFYING AUTHORIZATION MUST BE ATTACHED.**
 AUTHORIZED SIGNATURE VERIFIED BY: _____
MPCP/PMG STAFF INITIALS

Section 8
FOR OFFICE USE ONLY

AUTHORIZATION EXP: _____
(THIS DATE MUST NOT EXCEED 365 DAYS FROM THE DATE THE REQUEST WAS SIGNED)
 RECORDS RECEIVED BY: _____
 RELATIONSHIP TO PATIENT: _____
 TYPE OF PHOTO ID PRESENTED: _____
 FEE COLLECTED: \$ _____
 Your request to access your medical records has been denied or the release of your record in its entirety cannot be granted. Please see the attached letter for further explanation.
 This is to notify you that your original records request cannot be complied with within thirty (30) days of your original request. Your records will be released or available for inspection by _____
NOT TO EXCEED AN ADDITIONAL THIRTY (30) DAYS)
 MPCP/PMG STAFF SIGNATURE: _____
 DATE: _____